

MEMORANDUM OF AGREEMENT

This document constitutes a Memorandum of Agreement (MOA) between Methodist Le Bonheur Community Outreach (MLCO) and the _____ school district/agency (School/Agency)

HISTORY

MLCO has been providing Mobile Medical Services, Behavioral Health Services and Health Education programming for school districts/community agencies in West Tennessee for several years. It is the desire of MLCO and School to enter into an agreement to arrange for the provision of health education services to children at designated locations to promote the health and well-being of students in West Tennessee. MLCO is an affiliate of Le Bonheur Children's Hospital and will utilize its Le Bonheur on the Move mobile medical unit (MMU) in the provision of services under this MOA.

BRIEF DESCRIPTION OF SERVICES

MLCO provides services as a member of the Grow Well Network which provides services through a collaborative effort of multiple health care and social services organizations located in rural West Tennessee and funded by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services Administration (DHHS).

The purposes and goals of the proposed project are to: 1) continue and expand region-wide obesity prevention services that include pediatric, adult and family-focused health education on obesity prevention across multiple settings; 2) provide resources to support and expand health screenings, clinical case management, nutritional counseling and other health services that are related to obesity and chronic disease prevention and treatment; 3) establish patient- and family-centered care coordination programs to address interrelated medical, social, developmental, behavioral, emotional and financial needs; 4) continue to build new partnerships to better serve residents throughout West Tennessee across program(s); and 5) continue and expand program monitoring, using data to evaluate and sustain programs.

MLCO ROLES AND RESPONSIBILITIES

MLCO will implement a school-linked clinic at the School/Agency, provide behavioral health programs to intervene with at-risk children and their families focusing on counseling and healthcare navigation services, and provide health education to at-risk children focusing on the 8-5-2-1-0 Every Day program messaging. MLCO is an affiliate of Le Bonheur Children's Hospital and will utilize its Le Bonheur on the Move Mobile medical unit (MMU) in the provisions of services under this Agreement.

MLCO will provide the following resources to implement this program:

1. The MMU will be located at the designated School/Agency location, and/or remotely through telehealth, as scheduled jointly by MLCO and School/Agency. The numbers of days each month may vary based on school calendars and MLCO commitments. Additional days may be scheduled for special events as agreed upon by MLCO and School/Agency.

2. The MMU will be staffed by appropriate personnel, depending on the scheduled activities for each day.
3. Appointments start and stop times may vary according to the school system or agency schedule.
4. The MMU personnel will provide Early Periodic Screening, Diagnostic & Testing (EPSDT) services and acute care services in accordance with the American Academy of Pediatric standards to students with appropriate, signed consent forms.
5. MLCO will provide appropriate consent forms and questionnaires for students/parents/ guardians via electronic or paper format.
6. MLCO will provide results for each student to the parents/guardians by MLCO via United States Postal Service, Visit Summaries and/or telephone call.
7. MLCO will provide follow-up and care coordination services to students seen in the MMU. This can include scheduling appointments, contacting student's parents/guardians to provide education and examination results and contact primary care providers with exam results.
8. The MMU will refer children to the behavioral health program who have a behavioral or mental health need, such as depression, anxiety, attention deficit, grief, abuse or neglect.
9. A Licensed Medical Social Worker ("LMSW"), Bachelor's Prepared Social Worker (BSW), or MLCO staff will contact parents about program services; assist with scheduling individual and/or family counseling sessions, facilitate navigation to appropriate service(s), and encourage family and school staff involvement in interventions to meet child's needs.
10. LMSW will use evidence-based counseling strategies to provide one-on-one counseling visits at school, scheduled through the appropriate school personnel. Visits may be made at the child's home or remotely through telehealth resources as needed.
11. LMSW or BSW may collaborate with the child's teacher(s) to address academic and behavioral concerns.
12. LMSW or BSW may provide training to school personnel related to behavioral and/or mental health needs of school children.
13. LMSW and BSW is responsible for issuing parental, post-satisfaction surveys to evaluate services provided to the child and family.
14. The MMU will refer children who are obese/overweight or at-risk for chronic diseases for health education.
15. When appropriate, MLCO will accept referrals from the school that meets program guidelines.
16. RN Health Educators or MCLO staff will contact parents about program services; assist with scheduling follow-up specialty appointments; facilitate transportation needs and encourage seeking care at their primary care home.
17. MLCO will utilize the 8-5-2-1-0 Every Day! program, an evidence-based health education program for one-on-one health education visits to provide one-on-one health education visits, scheduled through the appropriate school. These visits can be face to face or remotely through telehealth resources.
18. MCLO is responsible for completing pre-and-post knowledge/attitude/behavior surveys with the program participant.
19. MLCO is responsible for the collection of pre- and post-clinical biometrics on the program participants.

SCHOOL DISTRICT/ AGENCY ROLES AND RESPONSIBILITIES

School/Agency will allow a school-linked clinic, health education, and behavioral health program(s) to be implemented in the _____ School/ Agency.

School/ Agency.

School/Agency will provide the following resources to implement this program:

1. School/Agency will provide assistance with scheduling appointments with identified, at-risk children to participate in the health education program and behavioral health program.
2. School/Agency will be willing to collaborate with LMSW as needed to meet the needs of children in the behavioral health program.
3. School/Agency will refer children who are obese/overweight/at-risk for chronic diseases for health education.
4. School/Agency will encourage parental involvement in behavioral health program should LMSW encounter any difficulties.
5. School/Agency will provide a level, paved space where the mobile unit can be parked.
6. School/Agency will distribute and collect consent forms and/or questionnaires from students.
7. School/Agency will provide a contact person employed by School/Agency at the locations to assist MMU staff with the appointment schedule, patient flow, telehealth and consent management ("Point of Service Contact"). School/Agency will also identify a secondary Point of Service Contact in case the primary contact is unavailable.
8. No student may visit MMU without a signed consent form. The Point of Service Contact will be responsible for collecting the signed consent forms and for allowing only approved students to visit the MMU for services. All forms and information must be maintained in accordance with school policies and any applicable laws or regulations.
9. School/Agency will provide a contact person employed by the School/Agency for the location to assist in details related to parking and schedules ("Site Contact").
10. School/Agency will provide a contact person employed by the School/Agency at the district level ("District Contact") to assist with the details related to program implementation and data collection at the multiple school level.
11. If the School/Agency chooses to transport children to MMU location, the School/Agency will be responsible for providing such transportation for students and/or parents/guardians in accordance with School/Agency policies and any applicable laws or regulations and shall assume all responsibility for and all liability arising from such transportation services.
12. School/Agency shall have and maintain Commercial General Liability insurance for such liability at all times during the term of this Agreement and shall provide MLCO with a certificate annually or upon request thereafter. Additionally, School/Agency shall save, defend, hold harmless and indemnify MLCO and its affiliated organizations, and their officers, directors, agents, and employees, from any and all loss, cost, claims, suits, or damages incurred, arising from personal

or bodily injury or property damages caused by the acts or omissions of Schools/ Agency or its agents, servants or employees.

13. School/Agency will allow pediatric patients between the ages of birth (O) up until their 18th birthday, who are otherwise qualified pursuant to the process above, to visit the MMU while it is parked at the designated location regardless of patient's enrollment status in the School/Agency.
14. School/Agency has the right to request services be discontinued to a pediatric patient at the location due to illegal or inappropriate activity by the patient. This request should be submitted in writing to the MMU staff.
15. The determination of school/agency-linked clinic locations and service times has been determined jointly by MLCO and School/Agency.

MLCO and School/Agency agree to abide by the terms and conditions contained in this Agreement. The term of this Agreement shall be for one (1) year commencing August 31, 2025, will automatically renew for one (1) year terms thereafter, up to a maximum of five (5) renewal terms and may be terminated by either party at any time during or after the initial one (1) year term upon at least thirty (30) days prior written notice, without cause.

Methodist Le Bonheur Community Outreach	Title	Date
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School District/Community Agency	Title	Date
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