

Partnership Review Template

Partner Name and Contact Information:

Date of Review:

Review Completed by:

Review Criteria:

Is the partnership supported by an MOU? If so, what is the end date?

What are the goals of the partnership (Can pull this from MOU if applicable)?

How frequently did you meet and engage with the partner since your last partnership review? (More than expected? Less than expected?)

Did your partner have an opportunity to provide feedback to you since the last partnership review? (If no, why not?). What did you learn?

Sample questions for the partner:

- *On a scale of 1-5 (1 = least beneficial; 5 = most beneficial), how beneficial has the partnership with our mobile program been for your organization and/or community? Explain why you chose that number.*
- *Please describe the benefits your organization and/or community has experienced as a result of the partnership with our mobile program.*
- *In a continued partnership with our mobile program, what additional benefits would you like to experience?*

What specific activities did you engage in to support the partner/partnership?

If you have an MOU or other form of agreement with your partner:

- Have the expectations, roles, and responsibilities of the MOU been met?
- Will you continue/extend the MOU?
- Do the MOU expectations need to be modified or adjusted?

Did you or your partner encounter any challenges in the duration of this partnership? If so, what are they? How were they managed/overcome? How can they be avoided in the future?

What should this partnership look like between now and the next partnership review?